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SEP 27 2012



Fraternal Order of Eagles Aerie #4530
Black Creek Eagles of Middleburg
4283 County Road 218, Unit 112
Middleburg, FL 32068-4888

AERIE BY-LAWS

Middleburg Aerie 4530 Fraternal Order of Eagles Instituted by authority of the Grand Aerie of the Fraternal Order of Eagles

This Aerie was incorporated under the laws of the State of Florida on 4 March 2010

MEETINGS

- Section 1.1 The meetings of this Aerie shall be held on the first and third Tuesday of each month, at the hour of 7:00 pm. The location of the meetings shall be the Aerie Home located at 4283 County Road 218, Unit 112, Middleburg, Florida.
- Section 1.2 Special meetings shall be held in conformity with section 72.2, Statutes for Local Aeries, Laws amendatory thereof.

NOMINATION AND ELECTION

- Section 2.1 The annual nomination, election and installation of Officers shall be provided in Section 91.1 to 91.7, inclusive, Statutes, F.O.E., or Laws amendatory thereof. Vacancies in office shall be filled as provided in section 92.1, Statutes, F.O.E., or Laws amendatory thereof.
- Section 2.2 The Office of Worthy Conductor shall be filled each year by election.
- Section 2.3 **ELECTIONS OF AERIE OFFICERS.** The election of officers shall be at the 1st meeting in May by PRINTED ballot; the polls shall open at 2:00 pm and close at 6:30 pm.
- Section 2.4 Tellers shall be appointed by the Presiding Officer. *CKE/TS*

Section 2.5 The term of office for the Secretary shall be for the term of 1 year.

Section 2.6 The term of office of Treasurer shall be for the term of 1 year.

Section 2.7 There shall be 5 elected Trustees, and they shall be elected for a term of 1 year each.

Section 2.7 (a) The Junior Past Worthy President of this Aerie, while serving as such, may serve on the Board of Trustees, if nominated and elected by the membership of the Aerie.

Section 2.7 (b) The Secretary of this Aerie, while serving as such, may serve on the Board of Trustees, if nominated and elected by the membership of the Aerie.

Section 2.8 The Aerie Secretary may also be the Secretary for the Board of Trustees.

AERIE MEMBERSHIP

Section 3.1 The fee for membership by initiation shall be \$25.00.

Section 3.2 A member who has lost their Eagles privileges due to non-payment of their dues may apply for re-enrollment. There will be a fee of \$30.00 charged. Dues will be pro-rated to the next annual due date.

Section 3.3 Membership/Initiation fee shall be allocated as follows:

- (a) General Fund: \$10.00
- (b) Benefit Fund: \$10.00
- (c) Building Fund: \$ 5.00

Section 3.4 The minimum age at which members will be accepted into this Aerie will be 18 years of age at the date of initiation. Their membership card will indicate that the member is "Under 21 years of age".

Section 3.5 The method used by this Aerie to accept all candidates for membership shall be elected by majority vote of those members present and voting by secret ballot.

Section 3.6 A member who is a Dual member at this Aerie and applies for a transfer to this Aerie does not need to be interviewed again providing the interview was done when they applied for Dual membership. *CKC/ta*

FUNDS

- Section 4.1 By resolution the Aerie shall designate a banking institution in which each fund shall be separately deposited.
- Section 4.2 The following funds are hereby established for this Aerie.
- | | |
|-----------------------------------|-----------------------|
| (a) General Fund | (b) The Social Fund |
| (c) The Building/Maintenance Fund | (d) The Benefit Fund |
| (e) The ATM Fund | (f) The Pull-Tab Fund |

DUES

- Section 5.1 Dues for members shall be due on February 28th, yearly.
- Section 5.2 Dues of NON-BENEFICIAL and reenrolled Members shall be \$30.00. New and reenrolled members shall be prorated to February 28th.
- Section 5.3 Dues of NON-BENEFICIAL and reenrolled Members shall be allocated as follows:
- | | |
|--------------------------------|---------------------------|
| (a) General Fund: | <u>\$ 7.80</u> per annum. |
| (b) Benefit Fund: | <u>\$17.20</u> per annum. |
| (c) Building/Maintenance Fund: | <u>\$ 5.00</u> per annum. |
- Section 5.3.1 Dues of Dual Members shall be \$15.00 per year, payable, in no event for a period no longer than the period for which the member has paid his dues in advance in their Local Aerie. (MUST BE PROVIDED FOR)
- Section 5.3.2 Dues for Dual Members shall be allocated as follows:
- | | |
|--------------------------------|--------------------------|
| (a) General Fund, | <u>\$4.80</u> per annum. |
| (b) Benefit Fund, | <u>\$4.20</u> per annum. |
| (c) Building/Maintenance Fund, | <u>\$6.00</u> per annum. |
- Section 5.4 All members who are 3 months in arrears in their dues must be dropped from the rolls of the Aerie on the 15th day of the 4th month of such delinquency, or if the 15th day falls on a Sunday or Holiday, then on the next day following.

DUTIES OF OFFICERS

- Section 6.1 Upon having received due notice of a member being in dire circumstances, the Worthy President may provide temporary financial aid to said member, not to exceed the sum of \$50.00, to be paid from the General Fund. *OKC/HS*

Section 6.2 If any Officer absents themselves from (3) three consecutive meetings of this Aerie, be they regular Aerie Meetings, properly called Aerie Special Meetings, Regular Officer Meetings, or duly called Officer Meetings, or a combination thereof, so long as they are consecutive, without being excused by a vote of the Aerie in regular session, the office of such officer so absenting themselves shall be declared vacant by the presiding officer.

Section 6.3 House Rules governing the premises and the conduct of the members thereon shall be adopted by this Aerie, and such House Rules as adopted shall at all times be posted in a conspicuous place in the Aerie premises. House Rules shall be adopted and amended in the same manner as the By-Laws of the Aerie.

Section 6.4 On the death of a member, the Aerie will match the Auxiliary to provide a suitable floral or some other form of tribute, shall not exceed the sum of \$50.00 to be paid from the General Fund.

SALARIES

Section 7.1 The salary of the Aerie Auditor, and Aerie Officers shall not be paid until such time as the duties required of them by the Laws of The Order and the By-Laws of this Aerie have been fulfilled, and reports then due and have been completed, presented and transmitted to those entitled to receive them.

Section 7.2 In appreciation of services rendered by retiring Worthy President, the Aerie may, by resolution adopted by the Aerie, present some suitable gratuity to the retiring Worthy President, at a cost not to exceed the sum of \$25.00 (twenty-five), to be paid from the General Fund.

Section 7.3 For the faithful performance of their respective duties, the Worthy President and Worthy Vice-President shall each receive the sum of \$15.00 per annum, payable annually.

Section 7.4 For the faithful performance of his Secretarial duties, the Secretary shall receive a per capita compensation, payable (June 1st and December 1st) and based upon the number of members who are in good standing and who are not more than (3) three months in arrears at the end of each month, as follows, \$0.35 (thirty-five) cents per month per member.

Section 7.5 For the faithful performance of his duties the Treasurer shall receive \$20.00 (twenty) per annum, payable May 31st. *OK*

- Section 7.6 For the faithful performance of his and their duties, each Trustee shall receive \$20.00 (twenty) per annum, payable May 31st.
- Section 7.7 For the faithful performance of his/her duties, the Aerie Auditor shall receive not in excess of \$50.00 (fifty) payable annually, after the Audit report. The Audit is to be reported annually at the Aerie Meeting, to membership, no later than second meeting in July.
- Section 7.8 The Board of Trustees may delegate the operation of the kitchen to the Ladies Auxiliary.
- Section 7.9 The salaries of Aerie employees shall be fixed by the Board of Trustees and not less than the Federal or State of Florida minimum wage laws, whichever is greater.
- (a) Bartenders and Janitorial staff: not more than the Federal or State of Florida Minimum Wage Laws, whichever is greater.
- (b) Stewards and/or contract employees: not more than the Federal or State of Florida Minimum Wage Laws, whichever is greater.
- (c) The Board of Trustees, by written agreement, approved by the Aerie, may employ a Manager of the Social rooms of the Aerie, and delegate such duties and authority provided in such written agreement.

MEETING AND CONVENTIONS

- Section 8.1 Whenever the Aerie, by properly adopted resolution, sends it's accredited representative (Jr. Past Worthy President or their alternate) to the Grand Aerie Convention, he or she will be allowed up to \$25.00 per day towards his or her room rate (not to exceed convention headquarters motel) and his or her mileage while going to, returning from and while in attendance at the sessions; their registration fee; transportation to and from the sessions by the most direct route equaling actual rail fare plus Pullman, Bus or Airplane fare. If traveling by automobile .40 cents per mile, round trip. Only Past Worthy Presidents of the local Aerie may be sent as delegates, by properly adopted resolution, and will be allowed up to \$25.00 per day towards his or her room rate (not to exceed convention headquarters motel). All delegates will be allowed up to (5) nights lodging for the Grand Aerie Convention. All delegates must participate in the activities of the convention.

ckc/ta

Section 8.2 Whenever the Aerie, by properly adopted resolution sends its delegates to the State Aerie Convention they shall be allowed \$25.00 towards their room rate not to exceed the convention headquarters motel rate and his or her mileage (Personal owned vehicle used may be reimbursed at .40 cents per mile). All delegates will be allowed up to four (4) nights lodging for the State Aerie Convention. All delegates must participate in the activities of the convention.

Section 8.3 Whenever the Aerie, by properly adopted resolution, sends any member who wishes to go to the REGIONAL CONFERENCE, and attends the meetings, he or she will be allowed up to \$25.00 per day for one (1) night's lodging in state or \$25.00 per day for two (2) nights' lodging out of state and his or her mileage (Personal owned vehicle used may be reimbursed at .40 cents per mile).

Section 8.4 Whenever the Aerie, by properly adopted resolution, sends any member who wishes to go to the Zone Conference, and attends the meetings, will be allowed up to \$25.00 per day for one (1) night's lodging and his or her mileage (Personal owned vehicle used may be reimbursed at .40 cents per mile). Members who are District Officers or Zone Officers will be allowed up to \$25.00 per day for up to two (2) nights' lodging.

Section 8.5 Reference to Section 10.1, 10.2, 10.3, 10.4 above -- All lodging bills must be turned over to the Aerie Secretary for reimbursement.

Section 8.6 DISTRICT MEETINGS, OFFICER OR COMMITTEE MEETINGS, CONFERENCES OR SCHOOLS, shall be at the members own expense unless otherwise approved by the membership at a regular Aerie meeting.

MISCELLANEOUS

Section 9.1 The Worthy President, Worthy Vice President, Secretary, Treasurer, and each Trustee, and other employees of the Aerie, who handle monies of the Aerie, shall be bonded by a Surety Bond to be purchased by the Aerie. The Amount of the Bond is based on your ANNUAL GROSS RECEIPTS as selected....Under \$20,000.00 Amount of Bond, \$3,500.00. *ckc/ta*

Section 9.2 No Officer or employee shall be permitted to assume or discharge the duties of his office or employment until Bonded.

Section 9.3 Where the Constitution and Statutes of the Fraternal Order of Eagles, and the Rules and Regulations of the Fraternity, and by these By-Laws do not cover or control, then Robert's Rules of Order, (revised) shall govern the actions and deliberations of this Aerie.

MILITARY SERVICE AND PUBLIC SERVICE

Section 10.1 Upon a vote of the Aerie in regular session, there may be issued to any member in good standing that is an active duty member of the Armed Services, a military service receipt. When said receipt is issued the member shall not be required to pay their annual dues. This receipt stays in force until 30 days following their term of service. Said members shall be carried on the Aerie roster as members in good standing.

Section 10.2 All Law Enforcement Officers, Firefighters, Emergency Medical Technicians, Military Police, Military Firefighters, Correctional Officers, and all Honorably Discharged Military, one-year complimentary membership with the Eagles.

INTERNAL UNITS

Section 11.1 This Aerie may establish and sponsor an internal organization known as Eagle Riders Club, in accordance with Section 116.1 & 116.5 of the statutes.

Section 11.2 This Aerie may establish and sponsor an internal organization known as Junior Eagles, in accordance with Section 116.1 of the statutes.

Section 11.3 This Aerie may establish and sponsor an internal organization known as Under 35 Club, in accordance with Section 116.1 & 116.3 of the statutes.

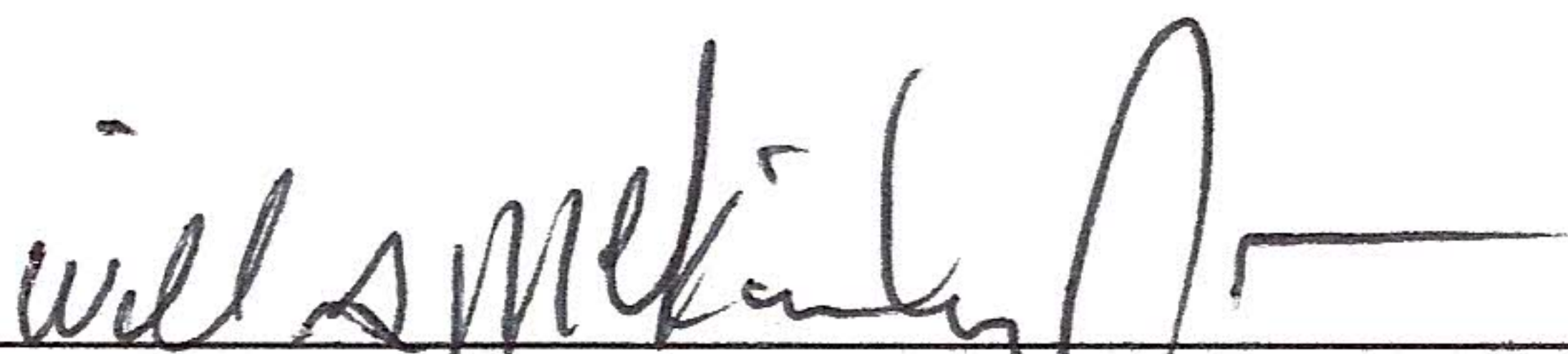
Section 11.4 This Aerie may establish and sponsor an internal organization known as Past President's Club, in accordance with Section 116.1 & 116.4 of the statutes. *ckc/hs*

**BY – LAWS
OF AERIE 4530
BLACK CREEK EAGLES OF MIDDLEBURG
MIDDLEBURG, FLORIDA**

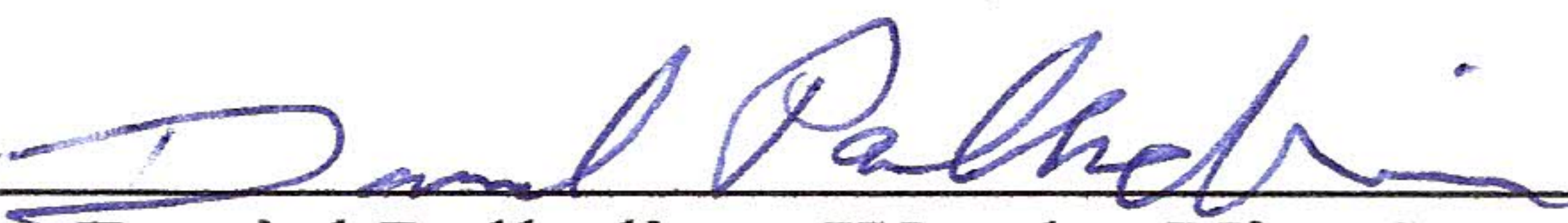
Proposed at a regular meeting on the 21st day of August 2012

Second Reading at a regular meeting on the 4th day of September 2012

Adopted at a regular meeting on the 18th day of September 2012



Wm. Billy McKinley Jr., Worthy President




Daniel Palladino, Worthy Vice-President

ATTEST: 

Kenneth J. Kohner, Aerie Secretary



Approved this 12th day of October 2012



Grand Secretary, F.O.E. to